



**General Services Administration
Federal Supply Schedule
Federal Supply Group: Professional Services**



**Multiple Award Schedule (MAS)
Contract Number 47QRAA18D00B9
Contract Effective Dates: June 27, 2018 - June 26, 2023
Price list current Modification # PA-0013 effective as of March 15, 2021**

Kizano Corp
4310 Prince William Parkway Blvd, Suite 209
Woodbridge, VA 22192
Phone: (703) 490-6444
Website: www.kizano.com
Business Size: Small
SDVOSB / SBA 8(a)

Kizano Contract Administrator: David Young (703) 490-6444 dyoung@kizano.com

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!TM, a menu-driven database system. The Internet address for GSA Advantage!TM is:

<http://www.GSAAdvantage.gov>.

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov

Corporate Information

Kizano is a small company with the support and reliability of a large company. We offer you world-class service, quality and value.

- ❖ Service Disabled Veteran-Owned Small Business (SDVOSB) – CVE Verified
- ❖ SBA-certified 8(a)
- ❖ ISO 9001:2015 Quality Management System
- ❖ Top Secret Facility Clearance issued by the Defense Security Service
- ❖ DCAA / DCMA approved accounting system
- ❖ Substantial cash reserves
- ❖ Excellent CPARS from multiple federal agencies

Points of Contact

David Young - President
Phone: (703) 490-6444
Email: GSA-Schedule@kizano.com

Wayne Bale – Executive Vice President
Phone: (703) 490-6444
Email: wbale@kizano.com

Business Information

FED ID: 20-2869033
DUNS#: 555646400
Cage Code: 4BRN9
Facility Clearance: Top Secret

Customer Information

1a. SINS Awarded Under This Schedule

SINS	Description
541611	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
54151S	Information Technology Professional Services
OLM	Order-Level Materials (OLM)

1b. Unit Prices: See page 4

1c. Commercial Job Titles and descriptions: see pages 5-6

2. Maximum Order: \$1,000,000.00

3. Minimum Order: \$100.00

4. Geographic Coverage (delivery Area): Worldwide

5. Point(s) of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted). See Attachment.

7. Quantity discounts: 1% on orders greater than \$250,000

8. Prompt payment terms: Net 30 days

Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items (list items by country of origin): None

10a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

10b. delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

10c. Overnight and 2-day delivery. Not available.

10d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor

11. F.O.B Points(s): Destination

12a. Ordering Address(es): Same as Contractor

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3”

13. Payment address(es): Same as company address

14. Warranty provision.: Contractor’s standard commercial warranty.

15. Export Packing Charges (if applicable): N/A

16. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

- 17. Terms and conditions of installation (if applicable):** N/A
- 18. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 18a. Terms and conditions for any other services (if applicable):** N/A
- 19. List of service and distribution points (if applicable):** N/A
- 20. List of participating dealers (if applicable):** N/A
- 21. Preventive maintenance (if applicable):** N/A
- 22a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/.** N/A
- 23. Data Universal Numbering System (DUNS) number:** 555646400
- 24. Notification regarding registration in in System for Award Management (SAM) database:** Registered

LABOR CATEGORIES & RATES

SIN(s) Proposed	Labor Category	Rates By Year (1)				
		Year 1 (2018- 2019)	Year 2 (2019- 2020)	Year 3 (2020 – 2021)	Year 4 (2021 – 2022)	Year 5 (2022 – 2023)
541611	Senior Program Manager	N/A	N/A	\$184.53	\$188.22	\$191.99
541611 54151S	Program Manager	\$117.38	\$119.73	\$122.13	\$124.57	\$127.07
541611	Subject Matter Expert I	N/A	N/A	\$244.38	\$249.27	\$254.26
541611 54151S	Senior Advisor	\$114.06	\$116.34	\$118.67	\$121.04	\$123.46
541611	Consultant I	N/A	N/A	\$90.97	\$92.79	\$94.65
541611	Consultant II	N/A	N/A	\$137.65	\$140.41	\$143.21
541611	Consultant III	N/A	N/A	\$189.52	\$193.31	\$197.18
541611	Technical Analyst I	N/A	N/A	\$85.98	\$87.70	\$89.46
541611	Technical Analyst II	N/A	N/A	\$104.74	\$106.83	\$108.97
541611 54151S	Analyst I	\$58.15	\$59.32	\$60.50	\$61.71	\$62.94
541611 54151S	Analyst II	\$83.07	\$84.73	\$86.43	\$88.16	\$89.92
541611 54151S	Analyst III	\$100.88	\$102.89	\$104.95	\$107.05	\$109.20
541611 54151S	Technical Writer/ Editor**	\$77.17	\$78.71	\$80.28	\$81.88	\$83.52
541611 54151S	Administrative Specialist I**	\$48.13	\$49.09	\$50.07	\$51.08	\$52.10
541611 54151S	Administrative Specialist II	\$69.45	\$70.84	\$72.26	\$73.70	\$75.18
541611	Support Specialist	N/A	N/A	\$61.84	\$63.08	\$64.34
541611 54151S	IT Technical Specialist I	\$66.16	\$67.49	\$68.84	\$70.21	\$71.62
541611 54151S	IT Technical Specialist II	\$77.28	\$78.83	\$80.41	\$82.02	\$83.66

(1) Contract years are from June 27 through June 26.

The Service Contract Labor Standards (SCLS) is applicable to this contract and it includes SCLS applicable labor categories. The prices for the cited SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Administrative Assistant I	01020 Administrative Assistant	15-4281
Technical Writer	30462 – Technical Writer II	15-4281

KIZANO LABOR CATEGORY DESCRIPTION

SIN	Labor Category	Duties/Responsibilities	Minimum Education and Experience
541611	Senior Program Manager	Provides managerial and technical leadership on large complex projects; Assigns tasks to project staff and monitors progress; Serves as primary client point of contact.	Bachelor’s Degree At least 15 years of experience
541611 54151S	Program Manager	Provides managerial and technical leadership on projects; Assigns tasks to project staff and monitors progress; Serves as primary client point of contact; Approves all client deliverables.	Bachelor’s Degree At least 5 years of experience
541611	Subject Matter Expert I	A person of national or industry-wide prominence with unique credentials to provide and substantiate solutions to unique problems. Uses knowledge, skills, and abilities to solve complex problems.	Master’s Degree At least 15 years of experience
541611 54151S	Senior Advisor	Serves as a Subject Matter Expert on one or more areas of technical responsibility. May be responsible for researching and developing policies, methods and procedures; problem solving; and training. Able to work independently without supervision.	Doctorate Degree At least 8 years of experience
541611	Consultant I	Uses a high level of knowledge, experience, and expertise to analyze data, situations, processes, and procedures and offer effective and efficient solutions to real-world problems and challenges.	Bachelor’s Degree At least 8 years of experience
541611	Consultant II	Serves as a Subject Matter Expert on one or more areas of technical responsibility. May be responsible for researching and developing policies, methods and	Bachelor’s Degree At least 15 years of experience

SIN	Labor Category	Duties/Responsibilities	Minimum Education and Experience
		procedures, problem-solving, and training. Able to work independently without supervision.	
541611	Consultant III	Serves as a Senior Subject Matter Expert on one or more areas of technical responsibility. Able to conduct research and solve complex problems. Provides expert advice to senior leadership.	Master's Degree At least 15 years of experience
541611	Technical Analyst I	Serves as a knowledge expert in a highly technical area. Uses knowledge, skills, and abilities developed through education and experience to solve problems, provide guidance, and produce results.	Bachelor's Degree At least 10 years of experience
541611	Technical Analyst II	Serves as a senior knowledge expert in a highly technical area. Uses knowledge, skills, and abilities developed through education and experience to solve problems, provide guidance, and produce results. Capable of serving as a Team Leader, Project Leader, or Supervisor.	Master's Degree At least 10 years of experience
541611 54151S	Analyst I	Uses a high level of knowledge, experience and expertise to analyze data, situations, processes and procedures and offer effective and efficient solutions to real world problems and challenges.	Bachelor's Degree At least 3 years of experience
541611 54151S	Analyst II	Uses a high level of knowledge, experience and expertise to analyze data, situations, processes and procedures and offer effective and efficient solutions to real world problems and challenges. Briefs recommended solutions and courses of action to senior management.	Bachelor's Degree At least 6 years of experience
541611 54151S	Analyst III	Uses a high level of knowledge, experience and expertise to analyze data, situations, processes and procedures and offer effective and efficient solutions to real world problems and challenges. Briefs recommended solutions and courses of action to senior management. Capable of serving as a Team Leader, Project Leader or Supervisor.	Master's Degree At least 6 years of experience
541611 54151S	Technical Writer/ Editor	Uses skills and knowledge to technical documents such as reports, processes and procedures, standard operating procedures / guides, installation guides and user's guides.	Bachelor's Degree At least 3 years of experience
541611 54151S	Administrative Assistant I	Assists with data gathering, document management, note taking; assists project team in client meetings and in developing project deliverables	High School Diploma A minimum of 2 years of experience in word

SIN	Labor Category	Duties/Responsibilities	Minimum Education and Experience
			processing, spreadsheet, and presentation software
541611 54151S	Administrative Assistant II	Takes responsibility for the administrative portion of projects by developing, designing and implementing administrative systems and procedures, assists project team in client meeting and in developing project deliverables	Bachelor's Degree Minimum of 2 years of experience in word processing, spreadsheet, and presentation software
541611	Support Specialist	Provides project support with an area of expertise above the general clerical level. Has knowledge, skills, and abilities gained through education and/or experience.	Associates Degree At least 4 years of experience
541611 54151S	IT Technical Specialist I	Provides technical support to Information Technology systems such as desktop computers and peripheral equipment, networks, databases and related hardware and software.	High School Diploma A minimum of 2 years of specialized Information Technology support experience and at least one nationally recognized certification in IT.
541611 54151S	IT Technical Specialist II	Applies specialized technical knowledge to support to Information Technology systems such as desktop computers and peripheral equipment, networks, databases and related hardware and software.	Bachelor's Degree A minimum of 6 years of specialized IT support experience.

Educational Equivalency: five years of relevant experience may be substituted for a bachelor's degree, seven years of experience (or a bachelor's degree and four years of experience) may be substituted for a Master's degree, and nine years of experience (or a master's degree and three years of experience) may be substituted for a doctorate degree. Experience used as a substitute for education may not also count towards the required number of years of experience. For example, if the requirement is for a bachelor's degree and four years of experience, the candidate would need nine years of experience to qualify without a degree. For Program/Project management positions only, PMP certification may be substituted for two years of experience.

SIN Descriptions

541611 Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services - Provide operating advice and assistance on administrative and management issues. Examples include: strategic and organizational planning, business process improvement, acquisition and grants management support, facilitation, surveys, assessment and improvement of financial management systems, financial reporting and analysis, due diligence in validating an agencies' portfolio of assets and related support services, strategic financial planning, financial policy formulation and development, special cost studies, actuarial services, economic and regulatory analysis, benchmarking and program metrics, and business program and project management. Inherently Governmental services as identified in FAR 7.503 or by the ordering agency are prohibited. It is the responsibility of the Contracting Officer placing the order to make this determination. Ordering activities must require prospective contractors to identify potential conflicts of interest and address those, prior to task order award. Personal services as defined in FAR 37.104 are prohibited.

54151S Information Technology Professional Services - IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing. NOTE: Subject to Cooperative Purchasing (Can be used by state and local governments).

Order-Level Materials (OLM) - OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs. OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level. OLM SIN-Level Requirements/Ordering Instructions: OLMs are: - Purchased under the authority of the FSS Program - Unknown until an order is placed - Defined and priced at the ordering activity level in accordance with GSAR clause 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials. (Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs) - Only authorized for use in direct support of another awarded SIN. - Only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN) - Subject to a Not To Exceed (NTE) ceiling price OLMs are not Open Market Items. Items awarded under ancillary supplies/services or other direct cost (ODC) SINs (these items are defined, priced, and awarded at the FSS contract level) OLM Pricing: - Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF). - The value of OLMs in a task or delivery order, or the cumulative value of OLMs in orders against an FSS BPA awarded under an FSS contract, cannot exceed 33.33%.